



Vacancy for Innkeeper Administrator

Closing date: 31 May 2019

Applications to be submitted to: cv@gcnam.com

Focus of the position

To implement, train Gondwana employees on, and maintain the CIMSO ERP (Innkeeper) information activities, initiatives and programs of the group to promote and ensure consistent and appropriate information technology practices.

Requirements

- Valid work references
- Valid driver's license
- Strong written and spoken command of English – other languages will be an added advantage
- Be exact and diligent (detail orientated and have a high work ethic)
- Good mathematical ability
- Good systems and process knowledge
- Experience in stock control is essential
- Innkeeper experience will be an added advantage
- Windhoek based
- Flexible to regularly travel for extended periods at a time

Objectives

- Successfully IMPLEMENT the CIMSO Suite of Software at all lodges
- Successfully TRAIN all users on the CIMSO Suite of Software
- Successfully MAINTAIN all procedures
- Successfully SUPPORT all users and lodges
- Continuous testing of current and future releases of the CIMSO Suite of Software
- Only suitable candidates will be shortlisted.